

## Customer Relationship Summary (Form ADV Part 3) Quantum Financial Planning Services, Inc. September 2020

Quantum Financial Planning Services, Inc. is an investment adviser registered with the Securities and Exchange Commission. Investment advisory services and fees differ from brokerage services and fees and it is important for you to understand the differences. <https://www.Investor.gov/CRS> is a website providing free and simple tools to research firms and financial professionals, and which provides educational materials about investment advisers, broker-dealers, and investing. We encourage you to ask us questions and have provided suggested conversation starters in call-out boxes throughout this Relationship Summary.

### What investment services and advice can you provide me?

We offer investment advisory services to retail investors. We provide customized financial planning and ongoing asset allocation services to you. We start each new client relationship with financial planning. Our goal is to determine the optimum course of action for the realization of your financial planning objectives, taking into consideration your needs, earning power, financial resources, and risk tolerance. We provide personalized written and oral financial planning advice designed to help you identify, prioritize, and achieve your financial goals. Such advice normally involves the development of specific strategies, alternatives, and integrated solutions, and recommendation of an investment portfolio specific to your investment objectives and needs. Once that initial work is completed, you have the choice to implement our recommendations through us where we will provide ongoing asset allocation and investment management services.

Our Investment Committee reviews and set the firm's overall investment philosophy and underlying mix of asset classes. We monitor client portfolios as part of an ongoing process with regular account reviews conducted on an annual basis. More frequent reviews are triggered by material market, economic or political events, or by changes in your financial situation (such as retirement, termination of employment, physical move, or inheritance).

We manage portfolios on both a discretionary and non-discretionary basis. When you grant us discretionary authority, this means we don't need to call you before buying or selling securities in your account. We obtain discretionary authorization through our signed advisory agreement with you. For non-discretionary portfolio management, we will obtain your consent before each securities transaction, which means you make the ultimate decision regarding all buys and sells of investments. We offer advice on different types of securities. We do not impose a minimum account size, although we have a minimum annual fee, which we discuss below.

**For more detailed information about our services, please request a copy of our Form ADV, Part 2A brochure. Our brochure can also be found here: <https://adviserinfo.sec.gov/firm/brochure/115877>**

#### Questions to ask us:

- **Given my financial situation, should I choose an investment advisory service? Why or why not?**
- **How will you choose investments to recommend to me?**
- **What is your relevant experience, including your licenses, education, and other qualifications? What do these qualifications mean?**

### What fees will I pay?

For financial planning services we charge an hourly fee for the work performed, or a flat fee based on the estimated time involved, which varies based on the complexity of the work associated with a client's situation. Our hourly rate is \$250 per planner per hour and \$75 per support staff per hour. For ongoing asset allocation services, we charge an annual fee based on your total assets under management with us. The annual fee ranges from .50% to 1.05%, depending on the amount of assets you have with us, and is subject to a minimum annual fee of \$2500. While we do not impose any minimum account size, fees for portfolios under \$250,000 will pay the minimum fee, which will result in a higher percentage rate than our stated maximum. The percentage amount we charge goes down as your assets grow. We bill our fee quarterly in advance, usually deducted automatically from your account. Our fees are negotiable. When we charge asset-based fees, the more assets we manage, the more you'll pay in management fees. We therefore have a financial incentive to encourage you to increase the amount of assets we manage for you.

In addition to our advisory fees, you will pay fees charged by third parties for other services provided to you, including fees charged by your custodian and broker-dealer. Examples of costs you might pay include brokerage commissions,

transaction fees, custodial fees, transfer taxes, wire transfer and electronic fund fees. Mutual funds and exchange traded funds also charge internal management fees, which reduce the return of investments over time. We do not receive any portion of these charges; we are compensated only through our own advisory fees.

**You will pay fees and costs whether you make or lose money on your investments. Fees and costs will reduce any amount of money you make on your investments over time. Please make sure you understand what fees and costs you are paying. Our [Form ADV, Part 2A \(Item 5 and Item 12\)](#) contains more detailed information about fees and costs.**

**Questions to ask us:**

- **Help me understand how these fees and costs might affect my investments. If I give you \$10,000 to invest, how much will go to fees and costs, and how much will be invested for me?**

## **What are your legal obligations to me when acting as my investment adviser? How else does your firm make money and what conflicts of interest do you have?**

*When we act as your investment adviser, we have to act in your best interest and not put our interest ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the investment advice we provide you.*

Our primary conflict of interest is our receipt of asset-based fees. For example, if you asked us for a recommendation about paying down outstanding debt or making charitable contributions, versus keeping those funds in your accounts with us, we will always make the recommendation that we believe is in your best interest. At the same time, we have a conflict of interest in making the recommendation because we earn more advisory fees when you keep more assets in your account.

The only direct revenue we receive is from the advisory fees you pay to us. However, we have an incentive to recommend our clients use TD Ameritrade Institutional ("TD") as custodian because we receive other benefits, such as access to research, technology services, and seminars through our relationship with TD.

**Our [Form ADV, Part 2A](#) contains detailed information about our conflicts of interest.**

**Questions to ask us:**

- **How might your conflicts of interest affect me, and how will you address them?**

## **How do your financial professionals make money?**

Our financial professionals receive variable compensation related to the number of clients served and total advisory fees generated. This creates a financial incentive to solicit and retain clients.

## **Do you or your financial professionals have legal or disciplinary history?**

Yes. Visit [Investor.gov/CRS](https://www.investor.gov/CRS) for a free and simple search tool to research our firm and our financial professionals.

**Questions to ask us:**

- **As a financial professional, do you have any disciplinary history? For what type of conduct?**

**For more detailed information about our investment advisory services, or to request another copy of this Relationship Summary, please contact us at (509) 328-6653 and speak to your advisory professional or our compliance support staff. You may also visit the SEC's public disclosure website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

**Questions to ask us:**

- **Who is my primary contact person?**
- **Who can I talk to if I have concerns about the service I'm receiving?**

**Exhibit of Material Changes to Customer Relationship Summary (ADV Part 3)**  
**Quantum Financial Planning Services, Inc.**  
**Updated: September 21, 2020**

**Material Changes**

*We are required to highlight any material changes we make to this Customer Relationship Summary (ADV Part 3) and publish those changes within 30 days of the effective date of the change.*

Quantum Financial Planning Services, Inc. has made a change to its minimum annual fee based on total assets. Previously the minimum annual fee percentage charged was .25% and now the minimum annual percentage fee is .50%. There are no other changes to our fee schedule.